



VISITING SCHOLARS PROGRAM

Each year The Institute of Latin American Studies (ILAS) selects distinguished academics to visit Columbia University to work on their own research and writing projects. Visiting Scholars are selected through a competitive process on the basis of professional qualifications, the quality of research plans, and the relevance of both to the Institute's mission and objectives.

Past Visiting Scholars have included faculty members at institutions abroad, Fulbright scholars, and students pursuing doctoral and post-doctoral research. They have enjoyed access to our library facilities, attendance at many University events, including those related to Latin America, and in general partaking in the life of the University community

Information about the Visiting Scholars Program

"Visiting scholar" is a courtesy designation that does not signify a formal association with the University. Individuals named to these titles may not claim a University affiliation for the purpose of applying for grants and contracts and should not represent themselves in their publications and correspondence as having a University affiliation.

Visiting Scholars receive a Columbia University identification card. They are not given office space and are not entitled to secretarial assistance. Visiting scholars are responsible for arranging for their own financial support and benefits. In addition, ILAS is unable to assist Visiting Scholars in obtaining housing in the Columbia/New York area.

Restrictions and Fees

ILAS will charge a one-time administration fee of \$300 for all accepted Visiting Scholars.

Visiting scholars are normally allowed to stay a maximum of one year.

Applicants for Visiting Scholar status must hold an earned doctorate or be currently working on their doctorate thesis.

Visiting scholars are allowed to use the libraries at no charge. Borrowing privileges can be obtained through the library directly for \$30 per month.

Visiting scholars are not allowed to participate in collaborative research with University officers of instruction or officers of research.

Visiting Scholars are not allowed to take courses for credit, except for English language training.

Visiting Scholars are welcome to participate in all events organized and sponsored by the Institute for Latin American and the Center for Brazilian Studies.

Visa to the United States

In order to come to the US as visiting scholars, foreign applicants will need a J-1 visa. Columbia University is able to provide visiting scholars with a DS2019 form, a document that is to be presented to US Consulate authorities when submitting an application for a J-1 visa. If the visiting scholar application is accepted, Columbia University will ask that the scholar pay an additional \$300 to the International Students and Scholars Office (ISSO) to cover the cost of issuing a DS2019 form.

In addition, Columbia University requires specific documentation showing that visiting scholars are able to support themselves financially while in the US; for example, a letter stating that visiting scholars will have the necessary funds (US\$2,800 or more per month) to sustain their living expenses while in the US. If visiting scholars have a grant or scholarship from their sponsoring university, organization or government, a letter from either one of these institutions will suffice. If visiting scholars are to come to Columbia on their personal funds, a letter from their bank is necessary. All documentation must be submitted in ENGLISH after the scholar application has been accepted by the ILAS review committee.

Deadlines:

Decisions are made on a rolling basis during the academic year

APPLICATION FORM FOR VISITING SCHOLARS

In addition to filling out this form, Visiting Scholar candidates are required to:

- 1) Write a 1-page proposal explaining in detail their reason of interest in becoming a scholar at Columbia and the line of research they hope to follow while associated with the University. Proposals should state how the proposed research benefits from Columbia's unique resources (such as libraries, faculty, and initiatives).
- 2) Request from a Columbia University faculty member to write a one paragraph endorsing his/her application.
- 3) Provide two letters of reference.
- 4) Provide his/her C.V.

Materials should be submitted in English and via e-mail to: eea2127@columbia.edu.

The Institute of Latin American Studies' Executive Committee will review the proposals on a rolling basis through a highly selective and competitive process. If one's application is approved, the Institute will proceed with arranging incoming visiting scholar university designations.

NAME (FIRST, MIDDLE, LAST):

PERMANENT ADDRESS (STREET AND NUMBER):

HOME INSTITUTION:

HOME/WORK TELEPHONE:

FAX:

EMAIL:

PROPOSED RESEARCH TOPIC:

PROPOSED DATES OF STAY AT COLUMBIA UNIVERSITY: