



PROFESSIONAL FELLOWS PROGRAM

“Professional Fellow” is a courtesy designation that does not signify a formal association with the University. Participants named to these titles may not claim a University affiliation for the purpose of applying for grants and contracts and should not represent themselves in their publications and correspondence as having a University affiliation.

Professional Fellows receive a Columbia University identification card. They are not given office space and are not entitled to secretarial assistance. Professional Fellows are responsible for arranging for their own financial support and benefits. In addition, the Institute of Latin American Studies (ILAS) is unable to assist Professional Fellows in obtaining housing in the Columbia/New York area.

Visa to the United States

In order to come to the US as professional fellow, foreign applicants will need a J-1 visa. Columbia University is able to provide professional fellows with a DS2019 form, a document that is to be presented to US Consulate authorities when submitting an application for a J-1 visa. If the professional fellow application is accepted, Columbia University will ask that the participant pays \$300 to cover the cost of issuing a DS2019 form.

In addition, Columbia University requires specific documentation showing that professional fellows are able to support themselves financially while in the US; for example, a letter stating that they will have the necessary funds (US\$2,800 or more per month) to sustain their living expenses while in the US. If professional fellows have a grant from their sponsoring companies/organizations, a letter from either one of these institutions will suffice. If professional fellows are to come to Columbia on their personal funds, a letter from their bank is necessary. All documentation must be submitted in ENGLISH after the participant’s application has been accepted by the ILAS review committee.

APPLICATION FORM FOR PROFESSIONAL FELLOWS

In addition to filling out this form, professional fellow candidates are required to:

- 1) Write a 1-3 page proposal explaining in detail their reason of interest in becoming a professional fellow at Columbia and the line of research they hope to follow while associated with the University. Proposals should state how the proposed research benefits from Columbia's unique resources (such as libraries, faculty, and initiatives).
- 2) Request from a Columbia University faculty member to write a one paragraph endorsing his/her application.
- 3) Provide two letters of reference.
- 4) Provide his/her C.V.

Materials should be submitted in English and via e-mail to: eea2127@columbia.edu.

The Institute of Latin American Studies' Executive Committee will review the proposals on a rolling basis through a highly selective and competitive process. If one's application is approved, the Institute will proceed with arranging incoming professional fellow university designations.

NAME (FIRST, MIDDLE, LAST):

PERMANENT ADDRESS (STREET AND NUMBER):

HOME INSTITUTION:

HOME/WORK TELEPHONE:

FAX:

EMAIL:

PROPOSED RESEARCH TOPIC:

PROPOSED DATES OF STAY AT COLUMBIA UNIVERSITY: