



MARSLAC Thesis Formatting Guidelines

- MARSLAC theses should be about 50 pages in length (approximately 12,500 words). This is the length of the text. Bibliographies or appendices may be extra.
- The thesis should be double-spaced, (long quotations, footnotes and bibliography should be single-spaced).
- Use standard margins (1 inch) and 12-point font.
- Please use the attached sheet as a model for the cover sheet.
- Pages should be numbered, except for the cover sheet and table of contents.
- While we do not specify a single citation style for the MARSLAC thesis, the citation style you choose should follow a widely accepted standard (e.g. that of the most recent edition of the *Chicago Manual of Style*, which can be accessed as an electronic resource, via CLIO). It should also correspond to the general discipline in which your thesis falls (i.e., if you are writing a history thesis, your formatting should follow conventions of historical scholarship). If you are unsure, check a recent book or journal article in appropriate discipline for a model.
- **Electronic copies:** You must submit electronic copies (Word and PDF) to Eliza Kwon-Ahn (ek2159@columbia.edu), Gustavo Azenha (ga2161@columbia.edu), and your second reader.

[Sample **thesis** cover sheet]

Columbia University
Graduate School of Arts & Sciences

Master of Arts in Regional Studies, Latin America and the Caribbean

TITLE

a final paper
by
NAME OF STUDENT

Submitted in partial fulfillment of the requirements
for the degree of
Master of Arts

month and year of degree conferred

Advisor 1
Advisor 2